

COMMERCIAL INVOICE INSTRUCTIONS

Template

| Shipper name and contact name | | | | Invoice Date: | | | |
|--|--------------------------|-----------|------------------------|----------------------------|---------------------|----------------|--|
| Address | | | | Invoice Number: | | | |
| | | | | | | | |
| | | | | Terms of Trade (Incoterm): | | | |
| | | | | | | | |
| Post Code | Country | Phone/Fax | | | | | |
| | | | | | | | |
| Consignee name and contact name | | | | Total Number of Pieces: | | | |
| | | | | | Total Gross Weight: | | |
| Delivery Address | | | | Total Net Weight: | | | |
| | | | | | | | |
| Post Code Country | | | | | | | |
| | | | | CARRIER: AIR WAYBILL No: | | | |
| Phone | Fax | | | | | | |
| Full Description of | Customs Commodity | | Country of Manufacture | Qty. | Unit Value | Subtotal Value | |
| Goods | Code | v | v | | | and Currency | |
| | | | | | | | |
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| | | | | | | | |
| | | | | | | | |
| Total Shipping Costs - | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Total Value and Currency Used: | | | | | | | |
| | | | | | | | |
| I/We hereby certify that the information on this invoice is true and correct and that the contents of this | | | | | | | |
| shipment are as stated above. | | | | | | | |
| | | | | | | | |
| Signature: | | | | | | | |
| | | | | | | | |
| SUPERVISOR | SUPERVISOR | | | | | | |